

CalATERS-Global Expense Summary

REPORT INFORMATION

Name John Chiang
Expense Dates 09/11/13-09/12/13
Form ID TEA000245158
Approver Richard J Chivaro
Start Date/Time 09/11/13 / 1340
End Date/Time 09/12/13 / 1555
Trip Location LAX to SFO to SAC to LAX
Purpose of Trip 9/11Spk@C100InauguralForum-SF;
Authorization #/ Trip # 09/12SFObus/mtrm/ChiangMinistratio

REPORT TOTALS

Report Total 526.42 USD
Department Paid 417.58 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 108.84 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
09/11/13	Airfare - Commercial	208.79	Department Paid	United States (US	1.00		208.79
09/11/13	Lodging	108.84	Cash	United States (US	1.00		108.84
09/12/13	Airfare - Commercial	208.79	Department Paid	United States (US	1.00		208.79

Expense Sub-Totals

Airfare - Commercial 417.58
Lodging 108.84

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost count		46new

Did you obtain prior written approval to exceed the maximum allowed?

No PML-2013-026 State rate for hotel in Sacramento County is \$95.00

#46a DPA required - Lodging